



Municipality of Murrysville
 4100 Sardis Road, Murrysville PA 15668

Phone: 724-327-2100 Fax: 724-327-2881
 Website: www.murrysville.com

PAVILION/ GAZEBO/ SITE PERMIT REQUEST

FEES: A \$5.00 SERVICE FEE WILL BE CHARGED FOR ON-LINE RENTALS PAID BY CREDIT CARD OR DEBIT CARD.

- Pavilions - \$50.00 per day (\$100.00 for non-residents)
- Townsend Gazebo - \$25.00 per day (\$50.00 for non-residents)
- Electricity (where available) - \$10.00 per day
 (Key can be picked up from and returned to receptionist between 8:00am and 4:30pm workdays)
- Security Deposit of \$50.00 is required for each rental of pavilion or gazebo

Checks and security deposit for rental are to be made out to the "Municipality of Murrysville"
 Security deposit checks will be destroyed two (2) business days after event, pending inspection.

Rentals for pavilion/gazebo are available from dawn to dusk.

Applicant must be a responsible adult and be on-site the entire period of use, must carry permit to the event and is responsible to repay any costs due to damage or neglect.

Follow all park and playground regulations and put all trash in containers and when full, empty into dumpsters.

If there is a problem at the event that needs police assistance, Call 911.

Organization: _____ Date(s) of Activity _____

Individual Applying: _____ Time Period: From: _____ To: _____

Full Mailing Address: _____ No. Attending: _____

Email: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Commercial Use (Describe): _____

Check all that apply:

Electricity* (where available)	Kovalczik	MCP Riparian	Townsend Upper*
Bear Hollow*	MCP Field 4	Pedora*	Townsend Campfire Ring
Chambers	MCP Field 5	Sardis 1*	Townsend Gazebo*
Duff	MCP Leftwich*	Sardis 2*	Veterans Pavilion*
Heritage*	MCP Wetland*	Townsend Lower*	

 Signature of Applicant

 Date

Enjoy for visit to Murrysville Parks

Please treat the parks with consideration for all visitors and follow all park rules and regulations

OFFICE USE ONLY

Permit Number: _____ Date: _____ Staff Signature: _____

Fee (check) #: _____ Fee Amount: _____ Security Deposit (check f \$50) #: _____

Security Deposit check destroyed (date): _____

If security deposit is withheld, state reason, date of determination and name of staff authorization:

Copies to: Applicant, File, Public Works



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IMPORTANT INFORMATION FOR MURRYSVILLE PARK PAVILION RENTERS

In addition to the Parks and Playground Regulations sheet you have been given, the following information is important for pavilion rentals.

- Bring along your Park Rental Agreement to the park.
- Trash
 - please bring fifty-five (55) gallon trash bags
 - remove the current bags with the trash and take to dumpster which is available in each park for park needs
 - replace bag in trash can
 - the municipality does not have staff that can empty trash after each use
- If you have paid for electricity, pick up and return the key during regular administrative business hours; generally 8 am – 4:30 pm on weekdays.
- The electrical boxes are **not** located near the pavilions. Open the box with the key and turn on the switches. Then you can use the switches in the pavilion to regulate electricity. Turn them off and lock the box before you leave.
 - Townsend (Upper) – to the right of the Rotary Garden at the top of the entrance road
 - Townsend (Lower) – at the bend in the road on the right as it turns left towards the pavilion on the edge of the woods
 - Bear Hollow – corner of tennis court near pavilion by Field 1
 - Kovalczik – left hand side of parking lot by pavilion
 - Pedora – left of pavilion looking at it from the parking lot
 - Heritage – left of pavilion looking at it from the parking lot
 - Veterans – across the parking lot to the right of the bathrooms behind the wooden surround
- Fields or other park areas are NOT included in the rental of the pavilion and may be in use by the public or scheduled for specific use.
- Remove all signs and decorations (including nails and staples) put up for the party at the pavilion, in the park and on the roads.
- In the unlikely event that people are in the pavilion and will not leave during your rental time, or should you have any problems with park visitors bothering your guests, please contact the police at 911 for assistance.